**In the Superior Court of Meriwether County**

**State of Georgia**

TO: (insert Witness Name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(insert Witness Address) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**WITNESS SUBPOENA**

THE COURT DIRECTS YOU to lay all other business aside to appear to testify in Meriwether County Courthouse, 2nd floor courtroom at 100 North Court Square, Greenville, GA 30222 at (insert time) on (insert date), to be sworn as a witness for the Plaintiff/Defendant in the case of (insert style of case), Case no. (insert case #).

The Court requires you to attend from day to day and from time to time until the case is disposed of.

HEREIN FAIL NOT, under the authority of Honorable (insert Judges name), Judge of said Court this \_\_\_ day of \_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_ .

Any Questions Contact: Kyemeshia T. Gibson,

Attorney name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Clerk of Superior Court

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ 706-672-4416

Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ *Subpoena Issued by Attorney* *of Record for*

Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Plaintiff/Defendant

RETURN OF SERVICE

I served the within witness \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ with this subpoena on \_\_\_\_\_\_\_\_\_ at \_\_\_\_\_\_\_\_am/pm by: \_\_\_\_delivering to him/her in person, or by \_\_\_\_\_\_ registered or certified mail.

Served by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name and Title

“Pursuant to O.C.G.A. § 24-13-21(c-h), this subpoena form is being provided to the attorney of record and shall be completed prior to service upon the witness. If an individual misuses a subpoena, he or she shall be subject to punishment for contempt of court and shall be punished by a fine of not more than $300.00 or not more than 20 days imprisonment, or both. A witness may contact the Clerk of Court’s office to verify this subpoena was issued for a valid case.”